



**School of  
Women in  
Ministry**

# HANDBOOK

Leadership Development and Personal Training Program for Women

2019-2021

School Dates:

- Session 1: October 5, 2019
- Session 2: February 1, 2020
- Session 3: April 25, 2020
- Session 4: October 3, 2020
- Session 5: January 23, 2021
- Session 6: April 24, 2021

## LOCATION

The School of Women in Ministry will be held at Taylor Seminary in Edmonton, AB. 11525 23 Ave NW Edmonton, AB T6J 4T3.

Simulcast at Brookwood Baptist Church, 20581 36 Ave Langley, BC V3A 4Y3

Live satellite sites will be considered with a minimum of 10 students from an agreed location.

## OUR MISSION

To train leaders to advance God's kingdom through the church by inspiring, motivating, equipping and activating women to minister effectively to women, the church and the world.

## OUR VISION

Competent, compassionate and committed Christian women fully using their God given gifts, skills, talents and abilities for maximum kingdom impact.

## WE VALUE

- Women as people created in God's image; redeemed by Jesus Christ; and indwelt, gifted and empowered by the Holy Spirit; called and led by God to do good works
- The power and ability of each woman to minister and lead for Christ in their area of influence
- Learning, wisdom, wholeness, healing and holiness in women
- The gifts, skills, and resources of women
- The Great Commandment and the Great Commission and women's responsibility, in partnership with men, to fulfill these missions
- Learning and the wisdom of applied knowledge
- The church in unified diversity

## DESCRIPTION OF OUR PROGRAM

The School of Women in Ministry provides the opportunity to prepare you theologically, practically and spiritually to serve in ministry.

- Six classroom days, over 18 months, covering a range of topics relevant to those in ministry leadership. Pre and post course assignments augment the teaching.
- A personalized internship project is created by each student. The project is planned and approved by the end of the first year and completed in the second year under the supervision of a ministry leader.
- A professional, Christian Life Coach will meet with each student quarterly to process learning and help them to keep moving forward.
- With an emphasis on Spiritual Formation, students evidence spiritual growth and are inspired to effective service.
- Students demonstrate increased competence and confidence in leadership roles.
- Students can put their work towards seminary credit. Contact us for details.

Note: SWM is not intended to be a correspondence course in any way. We believe that students will benefit immensely from the personal interaction, prayer, and networking that takes place between the instructors, lead team, and other students at each session.

### **Student Commitment:**

- To attend all classes
- To hand in all assignments in a timely fashion
- To prepare and execute a ministry internship program
- To take part in discussions, support each other and stay connected
- Make use of the coach assigned to you
- Travel to and from class

## **COURSE DESCRIPTION AND DATES**

### **UNIT 1: Making History**

**October 5, 2019**

Highlights the multi-faceted roles women have played in advancing God's kingdom throughout Scripture and Church history, the scope and potential for women in ministry, and trends impacting future ministry planning.

- History of Women in the Church Mimi Haddad
- Recapturing God's Global Vision for Women Christa Eisbrenner

### **UNIT 2: Developing Personal Ministry**

**February 1, 2020**

Gives a brief overview of theological beliefs of evangelical Christianity, developing key basic hermeneutical and exegetical practices for Scripture.

- What Christians Believe Nikayla Reize
- Bible Study Methods Linnea Winquest

### **UNIT 3: Developing Leadership**

**April 25, 2020**

Explores the needs, opportunities and fundamentals for good leadership, as well as leadership character including obedience to God and a commitment to and passion for God revealed in godly living and servant-leadership.

- Spiritual Formation TBA
- Organizational Ministry Training Janice Gutierrez

### **UNIT 4: Transforming Lives**

**October 3, 2020**

Deepens understanding of transformation principles, people-helping and crisis-point management.

- Healthy People Helping Kristiina Vuorensivu
- Transformational Conflict Audrey Jose

### **UNIT 5: Transforming Communities**

**January 23, 2021**

Investigates the biblical worldview of suffering and develops a set of personal practical lifestyle guidelines that actively alleviates suffering in our communities and the world.

- Responding to Violence Against Women
- Proclaiming Justice to the Nations

Helga Edwards  
Kallie Woods

## UNIT 6: The Overflow of Ministry

April 24, 2021

Develops transformative, Christ-like communication skills for evangelism, discipleship and mentoring in the multi-cultural Canadian context.

- The Spirituality of Fundraising
- Your Story in God's Story

Greg Henson  
Karen Wilk

## Celebration

April 24, 2021

At the end of Unit 6 there will be a special ceremony and celebration to honour those who have earned their certificate of ministry and all that has been accomplished at the school. Family and friends are invited to attend this celebration. Make plans now to stay later on this day and invite guests to come celebrate with you.

## COACHING

Each student will be assigned a professional Christian Life Coach. The coach will facilitate the integration of what the student is learning in the school to her personal life. Throughout the course you will meet with your coach (in person or via video chat) for clarification of goals and vision casting.

## INTERNSHIP PROJECT

Each student will do a practicum in her home church or with a para-church organization under the direction of her pastor or a supervisor of her choice. Projects will be planned and approved by the end of the first year of school, (Unit 3), and completed during the second year.

A student is expected to contact her supervisor to explain the intended project. The name and contact details of her supervisor is to be given to the Internship Project Coordinator at the beginning of the practicum. Supervision may involve anything the supervisor deems necessary to ensure adequate oversight. The only requirement of the school, however, is that the supervisor fill out an evaluation form at the end of the project.

During the internship project, each student is expected to design, develop and offer a ministry that meets a real need. While the ministry may be a single large event, a few small events or a six to twelve-week program, the program or activity should include the aspects of prayer, recruiting and building a team, planning that includes defining the purpose and target group and setting goals, implementation and evaluation of results based on goals. A student may choose to redesign, restructure or add new aspects to a ministry in which she is already involved, but must make significant changes reflecting her growing skills and abilities in leadership.

Students must discuss their plans with the Internship Project Coordinator and receive approval prior to beginning. At completion, a detailed written report must be submitted to the coach, explaining all aspects of the ministry.

The Internship Project Coordinator will be available to discuss any problems the supervisor may have regarding the student's ministry during the internship.

## BETWEEN SWM UNITS

Students stay connected to SWM between sessions through:

- Personal Growth Assignments
- Prayer partners
- Online support, forums and resources
- Meeting with their Life Coach

## SWM ONLINE

You will find everything related to your between-session school experience at [womeninministry.ca](http://womeninministry.ca). Explore the site. The resources page will have all assignments, recordings of sessions and other resources. Most of the information that you will need will be on this site. If you can't find what you are looking for, please check with the Academic Advisor.

Join the online study group forums (your study group forum will be labeled with your study group leader's last name on the school website). Each forum will have a different purpose and will be comprised of different groups of people. You will receive an invitation to join or a notification that you've been added.

Please participate in the online forums by posting insights, updates, questions, prayer requests and encouragements regarding your personal growth assignments, your experience and respond to others. Check in often and stay connected with fellow students. Participating in these forums will further enrich and add value to your school experience.

## GRADING & ASSIGNMENTS

A student is expected to hand in completed personal growth assignments for each course of study. There will be pre-course assignments plus follow-up assignments. They will be graded on a simple pass/complete or fail/incomplete basis. Personal growth assignments are for YOUR benefit. Put in the effort required to see personal growth.

A student may choose to participate in the honours program by indicating her desire to do so on the first day of class and then completing all honours assignments in addition to regular assignments for each unit. Her certificate will note that she has completed the *School of Women in Ministry with Honours*.

A student also has the option of working towards seminary credit. Contact us for details.

## CLASS ABSENCES, WITHDRAWAL POLICY

Students may miss only one unit (day) during the two years to remain in the certification program. Students who miss one day must view the sessions online and complete the required assignments for the missed courses, to remain in the program. Tuition fee is not waived for a missed class. The Dean will remove from the school roster those students who miss more classes or those who do not pay fees owed.

It is the goal of the School of Women in Ministry to see each student complete the program successfully. However, we recognize that there can be extenuating circumstances that may hinder or prevent it from happening. All attempts will be made to assist the student in completing the program or deferring completed assignments until the next unit.

## TUITION & FEES

A one-time registration fee of \$25.00 must accompany the application. Tuition is \$750.00, which must be paid to complete this course. The tuition fee covers the cost of venue rentals, lecturer fees, materials, lunch and coffee breaks. Travel to and from classes and parking fees will be at the expense of the student.

## CERTIFICATION

Students who attend the six days of instruction and successfully complete all assignments and an internship project will receive a *Certificate of Completion* from SWM and take part in a special ceremony in their honour. This ceremony will be held in the evening of the last session.

***Students also have the potential to earn seminary credit for SWM. Please contact the Dean for further details.***

## AUDITING

Students are welcome to audit the courses at a cost of \$100 per session. Auditing students do not receive a student manual with teacher's notes or other resources. They are not eligible for certification. Students who attend four out of the six sessions will receive a *Certificate of Participation*.

## REGISTRATION INFORMATION

To be completed online at [www.womeninministry.ca](http://www.womeninministry.ca)

## CONTACTS

Dean: Christa Eisbrenner

[dean@womeninministry.ca](mailto:dean@womeninministry.ca)

Academic Advisor: Sandy Semenyina

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Registrar: Chris Newton

[registrar@womeninministry.ca](mailto:registrar@womeninministry.ca)

Lead Coach: Naomi Jepsen

[coach@womeninministry.ca](mailto:coach@womeninministry.ca)

Treasurer: Julie Kehoe

[finance@womeninministry.ca](mailto:finance@womeninministry.ca)

Prayer Team Coordinator: Valerie Sanford

[prayer@womeninministry.ca](mailto:prayer@womeninministry.ca)

Committee of Local Arrangements Edmonton: Sandy Semenyina

Committee of Local Arrangements Langley: Naomi Jepsen and Chris Newton

# SWM Student Prayer Support

We hope you agree that the surest way to guarantee the success of your SWM training is prayer. It is important to pray for ourselves, for our work, for our families, for our colleagues, for our neighbours, for our churches, for our leaders and more. At SWM we have a prayer strategy which we ask you to adhere to during your training. This is a way to motivate prayer and to unite us in praying together.

## Private Prayer

It is important to seek intimacy with God. To do this, you need to spend time in prayer talking with him, listening to him, learning about him, working through the issues you face with Him, discerning His will and asking for the things you need in order to obey Him.

## Personal Prayer Team

When you step out for Christ, as you are doing by participating in this training, you need prayer support from others. You need to recruit praying sisters and/or brothers to accompany you through your SWM training. Find two or more people who are willing to pray for you specifically during this time. These are perhaps close friends or people from your church. This is your personal prayer team.

## National Prayer Team

The School of Women in Ministry is a national team of people who are committed to praying for the school. The national team receives general information about the school including the names of speakers, leaders and students, as well as the subjects being covered and any logistical or administrative issues in which prayer is needed. They pray in a general manner over the school and its participants. They do not usually receive specific individual prayer requests.

## Praise Reports

To keep our prayers balanced, we will ask you during each session to take a praise report card and note down any answers to prayer that you have seen during your training. These praise reports may be read out at school sessions or shared with the national prayer team. In this way we will be able to share not only in prayers of asking, but also in prayers of praise and thanksgiving. This gives glory and thanks to God for what he is doing and gives joy and motivation to the prayer teams.

Note: If you have SENSITIVE PRAYER REQUESTS OR PRAISE REPORTS which you are not able to share with your personal prayer team or your prayer triplet, but still want to share, you can submit these on a praise report card marked SENSITIVE and the prayer coordinator will make sure that your request is prayed about. You can put your name on this card or remain anonymous.

Dean, School of Women in Ministry  
Christa Eisbrenner

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[www.womeninministry.ca](http://www.womeninministry.ca)

Training program originally developed by Women's Ministries of Baptist General Conference/USA under the direction of Pamela Heim. The program was revised for Canadian context and launched in Langley, BC in 2002 by the Baptist General Conference of Canada.

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